

KIRBO'S OFFICE SYSTEMS RENTAL CONTRACT

Date: November 6, 2014

RENTER:

Brown County District Clerk
200 S. Broadway Suite 216
Brownwood, TX 76801

Phone: 325-646-5514

Contact: Cheryl Jones

Agrees to rent: IR ADV 6055

Access: STAPLE FINISHER E1

Access: DATA ERASE/PCL/

Access: FAX AF1

Beginning Meter Count: 101: 734 120: 287 109: _____ 124: _____

For a period of YEAR TO YEAR for which I agree to pay rental of \$ _____

Per month on the _____ of every month for the duration of the rental.

Rental _____ Delivery _____ Pick-up _____ Sales Tax: _____ Total _____

Charge 175.00 Charge 0.00 Charge 0.00 Charge EXEM Charge \$175.00

VENDOR:

Kirbo's Office Systems
P.O. Box 2249
3005 Hwy 377 South
Brownwood, TX 76801
325 643 3383

Serial # HTT13807

Serial # FYG07614

Serial # N/A

Serial # N/A

Renter agrees to rent the above mentioned copier for the duration so stated in this agreement. If renter cancels for none of the reasons listed below renter is liable for the remainder of the rent payments. Machine will be returned in as good as condition as received (reasonable wear and tear from ordinary use excepted). Renter is responsible for any damages incurred while in their possession.

Copy allowance 13,000 per month. Includes Toner XX Yes ___ No ___

Overage Rate \$0.0150

THER WILL BE NO REFUNDS ON RENTALS AND IT IS UNDERSTOOD THAT THE RENTAL IS TO BE PAID WITHIN 10 DAYS OF THE DUE DATE OR A \$7.50 LATE CHARGE WILL BE ADDED TO THE RENTAL PAYMENT. YOU MAY CANCEL THIS AGREEMENT IF ONE OR ALL THE FOLLOWING CONDITIONS APPLY:

1. Renter needs to up-grade equipment to continue terms of contract.
2. If vendor has not provided reasonable service for unit as specified by Canon USA.
3. IF A 30 DAY WRITTEN NOTICE HAS BEEN GIVEN TO KIRBO'S OFFICE SYSTEMS PRIOR TO CANCELLATION

Upon termination of this rental agreement all outstanding payments and pick up fees (if applicable) are to be paid in full.

Upon completion, this agreement will revert to a month to month until notified by either parties.

This machine is the property of Kirbo's Office Systems and is not to be removed from the address given here without written permission.

Signatures indicate that both parties (Vendor and Renter) agree to the terms in this contract.

Kirbo's Office Systems

Renter

November 10, 2014
(Exhibit #3)

TEXAS SALES AND USE TAX EXEMPTION CERTIFICATION

Name of purchaser, firm or agency BROWN COUNTY DISTRICT CLERK	
Address (Street & number, P.O. Box or Route number) 200 S. Broadway Suite 216	Phone (Area code and number) 325 646 5514
City, State, ZIP code Brownwood, Texas 76801	

I, the purchaser named above, claim an exemption from payment of sales and use taxes (for the purchase of taxable items described below or on the attached order or invoice) from:

Seller: **Kirbo's Office Systems**

Street address: **3005 Hwy 377 South** City, State, ZIP code: **Brownwood, TX 76801**

Description of items to be purchased or on the attached order or invoice:


Copier Lease

Purchaser claims this exemption for the following reason:

NON- PROFIT, County Government

I understand that I will be liable for payment of all state and local sales or use taxes which may become due for failure to comply with the provisions of the Tax Code and/or all applicable law.

I understand that it is a criminal offense to give an exemption certificate to the seller for taxable items that I know, at the time of purchase, will be used in a manner other than that expressed in this certificate, and depending on the amount of tax evaded, the offense may range from a Class C misdemeanor to a felony of the second degree.

sign here 	Purchaser	Title	Date

NOTE: This certificate cannot be issued for the purchase, lease, or rental of a motor vehicle.

THIS CERTIFICATE DOES NOT REQUIRE A NUMBER TO BE VALID.

Sales and Use Tax "Exemption Numbers" or "Tax Exempt" Numbers do not exist.

This certificate should be furnished to the supplier. Do **not** send the completed certificate to the Comptroller of Public Accounts.